

**GREENBELT COMMISSION
MINUTES OF
August 15, 2011**

The Greenbelt Commission of the City of Norman, Cleveland County, State of Oklahoma, met for the Regular Meeting on August 15, 2011, at 6:30 p.m. Notice and Agenda of the meeting were posted at 201 W Gray Building A, the Norman Municipal Building and at www.normanok.gov twenty-four hours prior to the beginning of the meeting.

ITEM NO. 1 BEING: CALL TO ORDER.

Chairperson Lyntha Wesner called the meeting to order at 6:32 p.m.

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ITEM NO. 2 BEING: ROLL CALL.

MEMBERS PRESENT:	Bob Bruce
	Jack Eure*
	Jane Ingels
	Jim McCampbell
	Richard McKown**
	Mary Peters
	Lyntha Wesner

ABSENT:	Geoff Canty
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*J Eure arrived at 6:35

**Richard McKown arrived at 6:40

STAFF MEMBERS PRESENT:	Susan Connors, Director of Planning & Community Development
	Ken Danner, Development Manager, Public Works
	Jane Hudson, Planner II
	Jolana McCart, Admin Tech IV

GUESTS PRESENT:	Kyle Cantrell
	Todd D'Amico

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ITEM NO. 3 BEING: Approval of the Minutes from the June 20, 2011 Regular Meeting.

Motion by J Ingels for approval; **Second** by M Peters. All approve.

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ITEM NO. 4 BEING: Review of Greenbelt Enhancement Statement Applications:

a. CONSENT DOCKET

i. GBC 11-18

Applicant: Stephen Kyle Cantrell

Location: This property is located south of Indian Hills Road between Porter Avenue and Broadway Avenue.

Request: Requesting a Certificate of Survey to divide a single 26 acre parcel into two lots; 16.43 acres and 10.02 acres.

The applicant, Kyle Cantrell, and Todd D'Amico, surveyor, were present to answer questions.

S Connors stated that the reason for the no greenbelt opportunity finding was that the request involved single family lots with no public access except for the preservation of the Water Quality Protection Zone. The division of the parcel is within the minimum 10 acre lot allowed by code.

J Ingels questioned the lack of greenbelt opportunities statement due to the large amount of open space in the parcel. She felt that the greenbelt system consisted of open space that is both private and with public access. A brief general discussion was held on how future development possibilities of private parcels could affect open space availability.

S Connors stated that without a defined greenbelt system or greenway requirements on privately owned property it would be impossible to discuss a conjoined trail system. The Water Quality Protection Zone Ordinance would begin to piece together those areas.

Todd D'Amico stated that the required covenants would be written to maintain the existing stream, pond and open space in its current condition.

J Ingels wanted a statement included in the Planning Commission submission that included the protection of the streams and ponds as required by the Water Quality Protection Zone.

Chair Wesner also wanted a statement included that the applicants were aware of the importance of protecting the open space and that the acreage was to be single family.

Motion by J Ingels to accept the Consent Docket; **Second** by Bob Bruce. All approve.

- **Greenbelt Commission comments and suggestions regarding proposed development submitted for Planning Commission and City Council consideration are as follows:**

(See attached comments written following the meeting and submitted with the recommendation to the Planning Commission and City Council.)

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ITEM NO. 5 BEING: Review draft of Greenway Master Plan.

Final comments and revisions on the Greenway Master Plan were presented to staff. S Connors said that a finished document would be ready in October. Staff will check with the Legal Department to see if a public hearing is required. Following a public hearing, (should one be necessary) the Plan will be presented to the Planning Commission for their recommendation. The Plan will then go forward to City Council for their approval.

A discussion was held on the feasibility of having a Study Session with the Planning Commission and ways to have a productive public hearing.

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ITEM NO. 6 BEING: Miscellaneous Discussion.

L Wesner stated that the Mayor and City Council is considering appointing a subcommittee to look into the transportation needs of Cleveland County. She is interested in speaking with the Mayor for her thoughts on the Commission approaching the County Commissioners with their interest and concerns on transportation issues. R McKown agreed to address the County Commissioners with Chair Wesner.

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ITEM NO. 7 BEING: Adjournment.

The meeting adjourned at 8:00.

Passed and approved this 19 day of September 2011.

Lyntha Wesner
Lyntha Wesner, Chairperson

GBC 11-18

Applicant: Kyle Cantrell
Location: South of Indian Hills Road between Porter Avenue and Broadway Avenue
Proposal: Subdividing Lot 3 of Arms Acres Certificate of Survey

Greenbelt Commission Final Comments - GBC 11-18

The Greenbelt Commission met in regular session on August 15, 2011. The Commission had one Greenbelt Enhancement Statement Application on the consent docket and approved the application unanimously with the following comments and references to the Greenbelt Ordinance.

- The Commission commended the applicant on their efforts to keep open space intact as well as adhering to the requirements of the WQPZ (Water Quality Protection Zone) to not impact the existing stream corridor with construction of a single family home. The following sections of the Greenbelt Ordinance support the Greenbelt Commissions discussion.
 - Sec. 4-2026. Specific Principles, Purposes and goals of the Greenbelt System (d) 2. Protect the environmentally sensitive areas of the City and serve as a wildlife habitat; and (d) 3. Serve as a storm water management resources for urban run-off and regional detention needs;
 - Sec. 4-2028. Guidelines for Evaluating Greenbelt Enhancement Statements (f) Adverse impacts on existing topography, drainage patterns and natural vegetation are minimized. (j) Permeable ground surfaces have been preserved to the extent possible; (p) The development layout is designed to preserve the health and diversity of wildlife affected by development in natural drainage corridor areas.